

Winsford Amateur Swimming Club Committee Meeting

7.00pm Friday 24th November 2017
Winsford Lifestyle Centre

	Comments	Action
1	<p>Chairs welcome, Attendees and Apologies</p> <p>Chair began by thanking all attendees and welcoming new faces to the Committee.</p> <p>Attendees: Barry Keeling (Chair) Helen Jones (Treasurer) Alison Oliver (Club Secretary/mins) Claire Brown (Team Manager) Sue Wright (Parent Member/ Gala Chair) Julie Grindley (Parent Rep/Team Manager) Adam Parkinson (Parent Rep) Debra Thomson/Lucie George/Kate Adamson (Membership)</p> <p>Apologies: Dan Goodwin (Head Coach) Carol Robson (Gala Admission) Suzanne Wilson (ASA Reg) Catharine Line (Welfare)</p>	
2	<p>Minutes of Last Meeting</p> <p>Social media issue - Nothing evident. Sec. requires access to external Fb page. Due to Data Protection, parents leaving the club should no longer have access. At time of typing minutes, DC given AO admin rights, although require training</p>	<p>AO to organise Fb admin training</p>
3	<p>Treasurer's Interim Report</p> <p>Now using Sage One accounting system. Much quicker and easier for Treasurer and Gala entries/payments. Also enables easier id of non-payers. Much more professional looking accounts, which HJ can have audited by her employers.</p> <p>Report</p> <p>Made a £3K profit last year, mostly through our 2 galas. This, together with the match funding has allowed the purchase of timing equipment. A £1500 grant from the ASA also helped towards purchase of new lane ropes. These cost £3873.60</p>	
4	<p>Swim Camps - Lanzarote/Moreton Hall</p> <p>28 attending senior camp. We have been reimbursed following the Monarch collapse. Easy jet flights considerably more expensive, so hoping to cover this through fundraising.</p>	

	<p>Hope to get around £1000 through Barclays match funding on Christmas gala. Also organise a couple of bag packs. HJ spoken to Waitrose re. their green coins scheme and potential of a tombola at Asda. Idea to ask Dan for a fun water polo session, poss. the last session before Christmas, where the children have to bring something for a tombola.</p> <p>The shortfall will have to come from the parents however. Another payment now due.</p> <p>21 attending junior camp</p> <p>All booked. Just need to arrange coach</p>	<p>HJ to email requesting payment</p>
<p>5</p>	<p>Timing Scoreboard:</p> <p>Really need to get HS Sports in to assess and repair the board, however, just 1 day on site will cost the club around £700. Alternative proposal is to have a wall projected scoreboard, as they have at Wigan SC.</p> <p>BK also informed comm. that Brio have a Capital Fund which they may put towards a new board for mutual use and advertising</p>	<p>BK to investigate with Brio</p>
<p>6</p>	<p>Lessons/Membership and Squads.</p> <p>For ease, these topics have been grouped together</p> <p>T Squad:</p> <p>Has been noted that the Transition parents feel a disconnect with the club, and sometimes aren't sure which messages refer to them. Whilst we have massively improved in this area, perhaps we need to be more obvious as to which squad the email messages refer to. Brilliant that A/B can now compete from age 9. Need to make sure T squad parents are being emailed inviting them to galas. Also, when a swimmer is promoted, all relevant people need to be emailed.</p> <p>Membership/Fees</p> <p>LG reported that out of 90 families, 33 are either not paying, or paying the wrong amount, totalling £570. This only covers a third of the alphabet. KA and DT reported fewer cases, but this is obviously very time consuming and difficult chasing those families. Problems seem to be mainly when swimmers change squads and fail to increase their payments. BK to put something on the website and Fb re. fees, reminding parents where on the website to find what they owe and change payment amounts, plus talk to the coaches to ensure all relevant people are informed when swimmers are promoted. If this doesn't work, we will have to operate a name and shame policy, or not allow those swimmers to swim.</p> <p>Suggested that a Direct Debit scheme may work better, where families are automatically emailed with payment amounts.</p> <p>BK requested that any specific issues are passed onto him to investigate.</p> <p>Noted that Sarah Carss has volunteered to help with membership fees.</p> <p>Some parents still prefer to pay through the club desk. This doesn't always become apparent to LG/DT/KA</p> <p>We also need to make sure that we have all email addresses,</p>	<p>BK to carry out another Q & A session at SJD</p> <p>BK to put message on website</p> <p>LG to talk with Sarah re. potential of passing over some or all of her role in light of her new gala promoter role</p>

	<p>particularly for new starters. DT went through the membership numbers. Should we update the list on the website for the squads - Yes please</p>	<p>DT/BK to update list</p>
7	<p>Poolside Accreditation: ASA really getting stricter on this, and may require proof of DBS/Safeguarding prior to issuing poolside passes at galas. We are short of qualified team managers in the lower squads, leaving us short for some of the galas. Whilst it is great to have qualified people, the club currently pays for the registration and courses, so we need to be smart about who we have in order to cover all galas, without costing the club too much. Will look at this in Jan. Committee suggested we each pay some or all of our own costs.</p>	<p>BK to contact Wendy re. setting up Safeguarding course</p>
8	<p>Volunteers Currently have around 10 J1's, with 7 or 8 of those starting J2 training, which is great. Can we update website with roles.</p>	<p>BK/AO to review</p>
9	<p>Swimmer Issues DT asked question re. the Thursday session. Noted that Alex Law looking at extending this to a 2 hour session for Gold. Young Volunteer scheme raised. Great that so many of our older swimmers are involved with this. Can we do anything to reach more of our swimmers?.</p>	
10	<p>AOB Christmas Gala: SW informed committee that the programme is almost finalised, just waiting for some info from Alsager. Still short of some officials, due in part to the other galas being held on the same day. Transition A/B: Toyed with the idea of making it compulsory for them to be Cat 2 reg. in order to compete. Currently those that do compete have to pay £18 for the upgrade. Was decided to stick with this as there are swimmers in A/B under 9. Awards Night: Are we sticking with the £10/family max.entry price - Yes. Some parents not sure why they have to pay. Perhaps we need to convey this on the website. Sponsorship/Fundraising Can we attract any bigger company sponsors? Perhaps parents can ask their employers. JG asked if we can put something on the website explaining what the fundraising money is going towards, even if it is just to stay afloat. This may make parents realise importance of fundraising and of paying fees also?? Changes to Brio payment structure: BK had a meeting with Brio on 24th. They are wanting to get rid of</p>	<p>BK to reinforce this extra payment/registration at SJD SW to put date on the website.</p> <p>BK to let SW know</p>

	<p>our free pool time. They will reduce our hourly rate from £92.20 to £72, but want to add the Sunday sessions into this, making it a swipe only entry for the swimmers.</p> <p>Brio Winsford only get money from head office when a member swipes card, so is in both our interests for our swimmers to swipe. Many currently don't swipe when they should, so we need to re-inforce this. The net cost increase to us of this is £78.50/week, so we need to cover this cost somehow.</p> <p>Core Stability Sessions: BL looking to introduce these on to the website.</p> <p>Club Desk: Noted that no one seems to be doing this at the moment. Someone suggested asking Claire Turner to do it at SJD</p>	<p>details to put something on the website informing swimmers about using swipe cards. HJ to double check the figures for this from BK</p>
11`	<p>Date of Next Meeting: Feb/ March 2018, just before the AGM</p>	
	<p>Barry thanked all for attending and closed the meeting at 2100hrs</p>	