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Winsford ASC Committee Meeting Tuesday 19th October 2021 Winsford Lifestyle Centre	
Attendees	Apologies
Barry Keeling – Chairman (BK) Sarah Carss – Treasurer (SC) Lee Turner – Secretary (LT) Sue Wright – Gala Manager (SW) Catherine Line – Welfare Officer (CL) Claire Turner / Julie Grindley – Juggernauts Squad Representative (CL/JG) Nicky Henshall / Steve Lloyd – Development Representatives (NH/SL) Michael Secker – Coaches Representative (MS) Abbey George – Voice of the Swimmer Representative (AG) Debra Thompson – Membership Secretary (DT)	Claire Brown – Team Manager Lisa Ball – Promotions Liza Fitzgerald – Swim England Representatives
Notes	

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BK opened the meeting noting a number of agenda items that were to be covered, he recognised the monumental effort that had been undertaken by everyone involved in ensuring that swimming within WASC was able to continue during Covid -19, but wanted to make particular reference to Lucie George, Michael Secker and Sue Wright who ensured all relevant restrictions and processes were put in place to enable the club to still operate when a large percentage of the swimming community were unable to.

Finance

SC provided an update on the current financial position within the club.

- Club is now turning a monthly profit although small, overall financial year to date there has been a £9k loss but this is largely down to ASA fees that cost £7k
- £39k in credit in Gala Account
- £8k in credit in WASC current account
- Income from the recent Club Championships has yet to appear on the accounts
- £518.00 has been received from Swim England North West as part of the Covid Recovery funding (to be added to Fundraising account as per below)

SC has set up a separate method for the monitoring of fund raising that is generated, the club is attempting to raise funds for the purchase of new starting blocks and the funds raised will be kept separately for that purpose.

- Donation form 365 Systems - £250 (Joliffe Family)
- £65.00 raised from Club Champs photographs – Molly James
- £65.00 donated for masks & skins prizes at Club Champs – Lisa Ball
- £250 – Raffle from Club Champs – Claire Turner
- £260 – Clothes for Schools – Karen Kudd

BK thanked all those who had donated funds or assisted in realising funds for the purchase of new blocks.

SC identified that the new fees systems is working well, the correct fees are now being collected in a timely fashion and future promotions is factored into the system which reduces the level of bureaucracy previously experienced.

There are 232 swimmers within the club, which is similar to pre-Covid numbers, the level of interest in joining WASC appears to be on the increase.

SC identified that there had been new purchases of a television and PA system to replace old systems and prevented the large outlay of a new scoreboard, the committee identified the purchases as worthwhile.

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The question of whether further televisions were to be purchased was raised along with the opportunity to live stream future events via You Tube, LT will discuss options with Oli Wright.

Christmas Meet – 4th December 2021

BK informed the meeting that the club currently held 40 of each medal colour as stock but this would be insufficient for the number that would be distributed at the Christmas Meet, he was in consultation with Concorde Trophies to ensure sufficient were available for distribution during the event.

Lucie George will officiate at the Christmas Meet but Debra Thompson is unable to, provision had been made with other officials to ensure all of the roles are covered.

Presentation Evening

A location has now been successfully booked for the presentation evening that will take place on Saturday 8th January 2022 at the Winsford Academy, CT and JG will discuss arrangements and communicate these nearer to the date. A discussion took place with regard to the hiring of a disco for the event. It was identified that on previous events, once the presentation and buffet had taken place the evening was getting later, and parents and children then left the event and the disco appeared to be a waste of funds.

MS suggested that the presentation evening started earlier, Saturday evening training would be cancelled, which would allow for the presentation and buffet to be concluded earlier so that the disco could be enjoyed for longer and a proper social event would then take place.

All agreed with this concept, it was recognised that swimmers had enjoyed little opportunity to socialise properly due to the pandemic and the presentation evening would afford this opportunity. CT & JG will explore the opportunity of the event starting at 16.00 hours onwards.

Survey

CT outlined that she had compiled a number of questions in conjunction with other committee members and coaches for a club wide survey, the survey would remain anonymous and be available for both swimmers and parents / carers to complete. This would be going out via the website in the near future. LT stated he would be willing to compile the results.

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Roles & Representatives

BK identified that a number of roles and responsibilities had changed with the introduction of the new payment system and some members of the committee wishing to step away from some of their roles.

Lucie George who is the clubs Judge's Representative has decided after many years contributing to the running of the club to abdicate some of her responsibilities to new volunteers who wish to get involved in the club. Lucie will still continue with her referee training and continue to co-ordinate official training within the club and provide support and help for trainee officials.

Lucie will however be handing the reigns over in relation the applying of licences, ensuring post gala paperwork is completed and submitted, co-ordinating officials for galas and organising payment for visiting officials.

BK thanked Lucie for her hard work and effort that she has shown for the club in the preceding period, BK identified that the lifeblood of any club is the constant regeneration of new volunteers to undertake roles within the club and this will afford such opportunity. Lucie offered to assist with the Christmas meet and then will train the new incumbent to undertake the roles as described.

DT identified that her old role of membership secretary is no longer required due to the new payment system and would therefore like to step away from the committee, she too will continue with her officiating duties and so will remain a large part of the club infrastructure, BK again thank Debra for all for her time and effort that she has afforded the club.

With new positions becoming open BK will place a communication via the website to invite new volunteers within the club, once we have an established cohort of new people who wish to assist relevant roles will be distributed. All squad representatives also stated that they would communicate with their respective parents that the club is looking for new volunteers to assist in the continued smooth running of Winsford ASC.

BK highlighted that previously there had been a lack of representation directly from swimmers and has introduced two new roles as Voice of the Swimmer Representative, these individuals need to be close to voting age as they will be asked to vote on the committee. The new position will involve communication between swimmers and club captains in relation to items that need to be raised to the committee, the position will offer a conduit directly between swimmers and the committee which has not existed previously.

The role is new and will evolve in time but was seen by all as a positive in improving the feedback loop both up and down the club from swimmer to committee and vice versa.

Abbey George has been identified and accepted the role as female Voice of the Swimmer and an approach has been made to a male representative who will hopefully be announced in the near future should he accept.

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A conversation then took place with regards to officials and the constant need to upskill individuals who are willing to undertake such roles, Catherine Line stated that she would like to undertake the J2 Starter Role, she will be assisted in achieving this position by both Lucie George and DT.

Any Other Business

There were a number of items of any other business discussed as outlined.

- Tee shirts – JG raised the question with regard to Regional Tee shirts being issued to those swimmers who represented the club at regional level, due to the pandemic the usual issuing of such tee shirts had not happened although a number of swimmers has asked why not. AG was asked to link in with both club captains and swimmers to ascertain the views of swimmers regarding the issue of tee shirts or even adding some lettering to existing tee shirts to demonstrate that swimmers had successfully qualified.
- A further point was raised regarding the issuing of tee shirts to coaching staff to ensure the club continues to demonstrate cohesion and professionalism, JG stated she would collate a list identifying numbers required of tee shirts for the coaching staff and report back to the treasurer
- A question was raised regarding Platinum swimming and the membership, currently the membership can range in age between 10 and 24, this makes it extremely difficult to manage for the coaches and provides little incentive for swimmers who have previously competed for the club but no longer wish to do so but wished to continue to be both a member and continue to keep up their fitness. Historically the concept of Juggernaut M had been raised where swimmers who no longer wish to compete may still be able to swim along with Juggernauts, the numbers wishing to undertake this is relatively small and MS will discuss the possibility with the other coaches, AG stated she would canvass the views via club captains of those swimmers eligible for platinum but had not taken up the offer and identify the reason why.
- BK is to review the current age range of platinum swimmers to ensure it complies with safeguarding guidelines.
- DT asked that coaches remind their swimmers of the rules particularly prior to galas to ensure that swimmers are fully conversant as to what will be expected during a gala and the rules that they must abide by, MS stated he would re-emphasise the point across the coaching team
- DT asked that Nikki Ma be recognised for the time and effort she has demonstrated as a volunteer coach, she offers her time without request for payment or contract and the committee recognised the assistance that Nikki affords swimmers via her coaching skills, the committee wished to invite Nikki onto the committee as a volunteer coach representative. MS stated that he would speak to Nikki with regard to the proposal.

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- MS identified that swimming fees for lessons would increase in January by BRIO and that would generate an opportunity to review the fees for WASC swimmers to fall in line with Brio. MS was happy to get involved in identifying proposals for a fee increase come January 2022, he will work with SC to bring a number of options to AGM for full committee approval.
- LT identified that he would table an AGM prior to Christmas 2021.

No.	Date	Outstanding Actions	Owner	Update
1.	19.10.21	Live streaming of Galas and purchase of further television for results.	Lee Turner	
2.	19.10.21	Ensure sufficient medals are available for Christmas Meet.	Barry Keeling	
3.	19.10.21	Opportunity to start presentation evening earlier which would then allow for a disco and social event longer into the evening. Task and Finish group to be organised and decision regarding the event in consultation with coaches and chairman	Claire Turner Julie Grindley	
4.	19.10.21	Communication to be placed on the WASC website asking for volunteers from parents to assist in the daily running of the club. Further direct communication will be undertaken by squad representatives making direct contact with individuals that they feel would add value to the committee	Barry Keeling All squad Reps	
5.	19.10.21	Current review of coaching staff tee shirts and requirements for next year	Julie Grindley	

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6.	19.10.21	Ascertain from swimmers who volunteered for Regional Championships whether the wished further lettering adding to their existing tee shirt	Abbey George	
7.	19.10.21	Explore the introduction of Juggernaut M to allow older swimmers who no longer wish to compete to still train with Juggernauts	Michael Secker	
8.	19.10.2021	Current membership of platinum be reviewed to ensure complies with safeguarding policy	Barry Keeling	
9.	19.10.2021	Ascertain for eligible swimmers why they are not taking up the opportunity to swim with platinum	Abbey George	
10.	19.10.2021	Coaches are to remind their swimmers of the rules particularly prior to galas to ensure that swimmers are fully conversant as to what will be expected during a gala and the rules that they must abide	Michael Secker	
11.	19.10.2021	Nikki Ma to be approached to ascertain whether she would like to join the committee as volunteer coach representative	Michael Secker	
12.	19.10.2021	In line with the fee increase that is to be implemented by Brio in January 2022, proposals to be explored and presented to full AGM committee with regard to fee increase and structure.	Michael Secker / Sarah Carss	
13.	19.10.2021	Diarise AGM prior to Christmas 2021	Lee Turner	